

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
COUNCIL MEETING**

**Tuesday May 7, 2002 at the  
Seminar Room, Fort Vermilion School Division Central Office  
Fort Vermilion, Alberta  
And  
Wednesday May 8, 2002 at the  
Fort Vermilion Community Library, Fort Vermilion, Alberta**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Betty Bateman	Councillor
John W. Driedger	Councillor
Pat Kulscar	Councillor
Michael Nanooch	Councillor
Greg Newman	Councillor
Joe Peters	Councillor
Wayne Thiessen	Councillor
Willie Wieler	Councillor

**ABSENT:**

**ALSO PRESENT:**

Harvey Prockiw	Chief Administrative Officer
Eva Schmidt	Executive Assistant
Paul Driedger	Director of Planning and Emergency Services
Bill Landiuk	Director of Corporate Services
Ivan Perich	Director of Operational Services

Minutes of the regular Council meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, May 7, 2002, in the Seminar Room of the Fort Vermilion School Division Central Office, Fort Vermilion, Alberta and Wednesday, May 8, 2002 in the Conference Room of the Fort Vermilion Community Library, Fort Vermilion, Alberta.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 2:56 p.m. on Tuesday, May 7, 2002.

**MOTION 02-294      MOVED** by Councillor Kulscar

That the Committee of the Whole agenda and Regular Council meeting agenda items be postponed to Wednesday May 8, 2002 commencing at 9:00 a.m. in the Fort Vermilion Library.

**CARRIED**

**MOTION 02-295      MOVED** by Councillor Newman

That all non-union staff and the CAO receive a 5% cost of living salary increase effective January 1, 2002.

**CARRIED**

**MOTION 02-296      MOVED** by Deputy Reeve Sarapuk

That the meeting be recessed at 3:00 p.m.

**CARRIED**

**Wednesday May 8, 2002**

**Fort Vermilion Community Library, Fort Vermilion, Alberta**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
John W. Driedger	Councillor
Pat Kulscar	Councillor
Michael Nanooch	Councillor (entered at 9:26 a.m. & left at 12:56 p.m.)
Greg Newman	Councillor
Joe Peters	Councillor
Wayne Thiessen	Councillor (left at 12:56 p.m.)

**ABSENT:**

Betty Bateman	Councillor
Willie Wieler	Councillor

**ALSO PRESENT:**

Harvey Prockiw	Chief Administrative Officer
Eva Schmidt	Executive Assistant
Paul Driedger	Director of Planning and Emergency Services
Bill Landiuk	Director of Corporate Services
Ivan Perich	Director of Operational Services

Reeve Neufeld reconvened the meeting at 9:10 a.m. on Wednesday, May 08, 2002, at the Fort Vermilion Library.

**AGENDA:**            **2.    a)    Items to Add or Delete from the Agenda**

Additions were made to the agenda.

**2.    b)    Adoption of Agenda**

**MOTION 02-297    MOVED** by Councillor Newman

That the following items be added to the agenda:

From the Committee of the Whole agenda:

- 4b) 2002 Budget Revision
- 4c) Bylaw 316/02 – 2002 Tax Bylaw
- 4d) Bylaw 309/02 – Debenture Borrowing 100 Street Road Improvements
- 4e) Policy ADM014 – Smoking in the Workplace Amendment
- 4f) Conducting a Municipal Census
- 4g) Meeting with Alberta Municipal Affairs
- 4h) Mackenzie Regional Waste Management Authority Agreements
- 4i) REDI Funding Request
- 4j) AAMD&C Spring 2002 Convention Evaluation
- 4k) MMSA Northern Highway Links Presentation
- 4l) AUMA Three R's Survey
- 4m) Alberta Electoral Boundaries Commission 2002/03
- 4n) Alberta Children's Services Prevention Committee
- 5a) Policy PW009 – Dust Control Amendment
- 5b) Cost Comparison between Day Labour and Contract Projects
- 5c) Destination Signage – La Crete
- 5d) Centerline Pipe Evaluation, Provincial Highway 697  
NW 15-104-15-W5M
- 5e) Heliport Road – Vehicle Restriction, Gravel Adequacy
- 5f) Campgrounds Task Force
- 7a) Development Task Force Recommendations
- 7b) Orange Town Concern – Resolution of Orange Town Concerns
- 9a) Refund Irrigation Pump Rental to Little Red River Cree First Nation
- 9b) Alberta Cattle Commission Environmental Stewardship Award
- 4o) Draft Action List
- 12e) Goertzen/Wall Road Allowance on SE 14-105-16W5M and  
NE11-105-16-W5M
- 11k) Corporate Review

- 10c) AAMD&C Fusarium Prevention
- 11f) AAMD&C Structural Review of the MGA

**CARRIED**

Those agenda items transferred from the Committee of the Whole meeting will be Chaired by the Councillors as established on the Committee of the Whole agenda.

Reeve Neufeld turned the Chair over to Councillor Kulscar.

**4. f) Conducting a Municipal Census**

Councillor Nanooch entered the meeting at 9:26 a.m.

**MOTION 02-298** **MOVED** by Deputy Reeve Sarapuk

That the municipal census be postponed to the 2003 budget process.

**CARRIED**

**4. b) 2002 Budget Revision**

**MOTION 02-299** **MOVED** by Deputy Reeve Sarapuk  
(REQUIRES a 2/3 majority vote)

That the 2002 Operating and Capital Revised budgets be adopted as amended and attached.

**CARRIED UNANIMOUSLY**

**4. c) Bylaw 316/02 – 2002 Tax Bylaw**

**MOTION 02-300** **MOVED** by Councillor Thiessen

Bylaw 316/02  
First Reading

That first reading be given to Bylaw 316/02 being a bylaw to authorize the rates of taxation for the 2002 taxation year as amended by deleting Schedule A.

**CARRIED**

**MOTION 02-301**      **MOVED** by Deputy Reeve Sarapuk  
Bylaw 316/02  
Second Reading      That second reading be given to Bylaw 316/02 being a bylaw to authorize the rates of taxation for the 2002 taxation year, as amended.

**CARRIED**

**MOTION 02-302**      **MOVED** by Councillor Peters  
Bylaw 316/02  
That consideration be given to go to third reading of Bylaw 316/02 being a bylaw to authorize the rates of taxation for the 2002 taxation year, as amended.

**CARRIED      UNANIMOUSLY**

**MOTION 02-303**      **MOVED** by Councillor Thiessen  
Bylaw 316/02  
Third Reading      That third reading be given to Bylaw 316/02 being a bylaw to authorize the rates of taxation for the 2002 taxation year, as amended.

**CARRIED**

4.      d)      **Bylaw 309/02 – Debenture Borrowing  
100 Street Road Improvements**

**MOTION 02-304**      **MOVED** by Councillor Newman  
Bylaw 309/02  
First Reading      That first reading be given to Bylaw 309/02 being a bylaw to authorize capital property borrowing for the reconstruction of 100<sup>th</sup> Street in La Crete.

**CARRIED**

4.      e)      **Policy ADM014 – Smoking in the Workplace  
Amendment**

**MOTION 02-305**      **MOVED** by Councillor Peters  
That the amendment to policy ADM014 Smoking in the Workplace be adopted as amended and attached.

**CARRIED**

4. g) **Meeting with Alberta Municipal Affairs**

Council discussed when to schedule a meeting with Sandra Dohei, Municipal Advisor from Alberta Municipal Affairs. Either of the dates mentioned in her letter are suitable.

4. h) **Mackenzie Regional Waste Management Authority Agreements**

**MOTION 02-306** **MOVED** by Councillor Newman

That the M.D. of Mackenzie approve the signing of the Mackenzie Regional Waste Management Authority Formation Agreement, Wasteco License Agreement and the Sublease Agreement, as presented.

**CARRIED**

4. i) **REDI Funding Request**

**MOTION 02-307** **MOVED** by Deputy Reeve Sarapuk

That the additional funding request from Regional Economic Development Initiative (REDI) be accepted as information.

**CARRIED**

4. j) **AAMD&C Spring 2002 Convention Evaluation**

Council discussed the AAMD&C Spring 2002 Convention evaluation. Reeve Neufeld and Councillor Peters will complete and submit the evaluation.

4. k) **MMSA Northern Highway Links Presentation**

**MOTION 02-308** **MOVED** by Councillor Driedger

That the M.D. of Mackenzie support the Mackenzie Municipal Services Agency's (MMSA) Northern Highway Links initiative, contingent on the participation of all other municipalities within the Alberta Association of Municipal Districts & Counties (AAMD&C) Northern Zone, and fund the initiative up to a maximum \$1,000.

**CARRIED**

4. l) **AUMA Three R's Survey**

**MOTION 02-309** **MOVED** by Deputy Reeve Sarapuk

That Councillors Kulscar and Thiessen be authorized to complete and submit the AUMA Three R's Survey on behalf of Council.

**CARRIED**

**MOTION 02-310** **MOVED** by Councillor Newman

That Reeve Neufeld and Councillor Peters be authorized to complete and submit the AAMD&C Spring 2002 Convention evaluation on behalf of Council.

**CARRIED**

4. m) **Alberta Electoral Boundaries Commission 2002/03**

**MOTION 02-311** **MOVED** by Councillor Thiessen

That the documentation on Alberta Electoral Boundaries Commission 2002/03 be deferred to the May 17, 2002 Elected Officials meeting.

**CARRIED**

4. n) **Alberta Children's Services Prevention Committee**

**MOTION 02-312** **MOVED** by Councillor Newman

That the documentation from the Alberta Children's Services Prevention Committee be postponed to the next Council meeting.

**CARRIED**

4. o) **Draft Action List**

**MOTION 02-313** **MOVED** by Councillor Newman

That Administration produce an Action List from Council motions and that the Action List be presented to Council at the first meeting of each month.

**CARRIED**

Councillor Kulscar turned the Chair back to Reeve Neufeld.

The meeting was recessed at 10:26 a.m.

The meeting was reconvened at 10:36 a.m.

Reeve Neufeld turned the Chair over to Councillor Newman.

**OPERATIONAL  
SERVICES:**

(Councillor Newman)

5. a) **Policy PW009 – Dust Control Amendment**

**MOTION 02-314** **MOVED** by Councillor Thiessen

That Policy PW009 – Dust Control, be adopted as amended and attached.

**CARRIED**

5. b) **Cost Comparison between Day Labour and Contract Projects**

**MOTION 02-315** **MOVED** by Councillor Driedger

That the Road Repair and Rehabilitation contracts be brought back to Council together with the 2001 numbers for comparison.

**CARRIED**

5. c) **Destination Signage – La Crete**

**MOTION 02-316** **MOVED** by Councillor Peters

That the documentation on Alberta Transportation's response regarding destination signage for La Crete, be accept as information.

**CARRIED**

5. d) **Centerline Pipe Evaluation, Provincial Highway 697 NW 15-104-15-W5M**

**MOTION 02-317** **MOVED** by Councillor Peters

That the centerline pipe evaluation along Provincial Highway 697 on NW 15-104-15-W5M, be accepted as information.

**CARRIED**

5. e) **Heliport Road – Vehicle Restriction, Gravel Adequacy**

**MOTION 02-318** **MOVED** by Deputy Reeve Sarapuk

That the documentation on vehicle restrictions and gravel adequacy along Heliport Road, be received as information.

**CARRIED**

5. f) **Campground Task Force**

The High Level Scouts Club have asked the Campground Task Force for a sublease at Hutch Lake to develop a group area.

**MOTION 02-319      MOVED** by Councillor Thiessen

That the Town of High Level be asked to take over responsibility for the Hutch Lake Campground.

**CARRIED**

Councillor Newman turned the Chair back to Reeve Neufeld.

**UTILITY**

**SERVICES:**

(Councillor Nanooch)

6.      a)

There were no items under this heading.

In Councillor Wieler's absence, Reeve Neufeld turned the Chair over to Councillor Peters.

**PLANNING AND  
DEVELOPMENT**

**SERVICES:**

(Councillor Wieler)

7.      a)      **Development Task Force Recommendations**

**MOTION 02-320      MOVED** by Councillor Kulscar

That the recommendations submitted by the Development Task Force be turned back to the Task Force Council members and administration for further study and recommendations.

**CARRIED**

7.      b)      **Orange Town Concern – Resolution of  
Orange Town Complaints and Concerns**

**MOTION 02-321      MOVED** by Councillor Thiessen

That the Orange Town concerns be received as information.

**CARRIED**

7. c) **Home-Based Business**

**MOTION 02-322** **MOVED** by Councillor Kulscar

That Administration provide more information regarding the Town of High Level and the M.D. of Mackenzie business license procedures and bring the information back to Council.

**CARRIED**

Councillor Peters turned the Chair back to Reeve Neufeld.

**EMERGENCY AND  
PROTECTIVE  
SERVICES:**

(Councillor Bateman)

8. a)

There were no items under this heading.

Reeve Neufeld turned the Chair over to Councillor Thiessen.

**AGRICULTURAL  
SERVICES:**

(Councillor Thiessen)

9. a) **Refund of Irrigation Pump Rental to  
Little Red River Cree First Nation**

**MOTION 02-323** **MOVED** by Councillor Driedger

That Council refund the \$300 deposit paid by the Little Red River Cree First Nation for the irrigation pump and pipe.

**CARRIED**

9. b) **Alberta Cattle Commission Environmental  
Stewardship Award (ESA)**

**MOTION 02-324** **MOVED** by Councillor Kulscar

That the documentation on the Alberta Cattle Commission Environmental Stewardship Award be accepted as information.

**CARRIED**

Councillor Thiessen turned the Chair back to Reeve Neufeld.

The meeting was recessed at 12:04 p.m.

The meeting was reconvened at 12:56 p.m. Councillor Thiessen and Councillor Nanooch were not in attendance.

**RECREATION AND**

**TOURISM:** 10. a)  
(Councillor Sarapuk)

There were no items under this heading.

**COMMUNITY**

**SERVICES:** 11. a)  
(Councillor Sarapuk)

There were no items under this heading.

**ADOPTION OF**  
**THE PREVIOUS**  
**MINUTES:**

3. a) **Minutes of the April 15, 2002**  
**Committee of the Whole Meeting**

**MOTION 02-325** **MOVED** by Councillor Kulscar

That the minutes of the April 15, 2002 Committee of the Whole meeting be adopted as presented.

**CARRIED**

3. b) **Minutes of the April 15, 2002**  
**Regular Council Meeting**

**MOTION 02-326** **MOVED** by Councillor Peters

That the minutes of the April 15, 2002 Regular Council meeting be adopted as presented.

**CARRIED**

3. c) **Minutes of the April 23, 2002  
Special Council Meeting**

**MOTION 02-327** **MOVED** by Councillor Newman

That the minutes of the April 23, 2002 Special Council meeting be adopted as presented.

**CARRIED**

**BUSINESS ARISING  
OUT OF THE  
MINUTES**

4. a)

There were no items under this heading.

**DELEGATIONS:**

5. a)

There were no items under this heading.

**PUBLIC  
HEARINGS:**

6. a)

There were no items under this heading.

**COUNCIL  
COMMITTEE AND  
CAO REPORTS:**

7. a) **Council Committee Reports**

Councillors reported on Committees as follows:

Councillor Peters reported on the Confined Feeding Operations (CFO) Task Force, Agricultural Service Board (ASB), and the Mighty Peace Tourist Association Annual General meeting.

Councillor Driedger reported on the Mighty Peace Tourist Association Annual General meeting and the Mackenzie Housing Management Board.

Councillor Newman reported on the Agricultural Service Board (ASB) and the Campground Task Force.

Councillor Kulscar reported on the Mighty Peace Tourist Association Annual General meeting.

Deputy Reeve Sarapuk reported on the Tolko-Footner Detailed Forest Management Plan meeting.

Reeve Neufeld reported on the Mighty Peace Tourist Association Annual General meeting and the Special Northern Zone meeting regarding the Farm Assessment Review.

**MOTION 02-328**      **MOVED** by Councillor Kulscar

That the Council Committee reports be accepted as presented.

**CARRIED**

7.      b)      **CAO Report**

**MOTION 02-329**      **MOVED** by Councillor Newman

That the CAO report be accepted as presented.

**CARRIED**

**PLANNING AND  
EMERGENCY  
SERVICES:**

8.      a)      **Bylaw 308/02 – Land Use Bylaw Amendment  
Part of NW 09-106-15-W5M  
Hamlet Residential 1 “HR-1” to  
Hamlet Residential 1A “HR-1A”**

**MOTION 02-330**      **MOVED** by Councillor Kulscar

Bylaw 308/02  
First Reading

That first reading be given to Bylaw 308/02 being a Land Use Bylaw amendment to rezone Part of NW 09-106-15-W5M from Hamlet Residential District 1 (HR-1) to Hamlet Residential District 1A (HR-1A).

**CARRIED**

8. b) **Bylaw 311/02 – Land Use Bylaw Amendment  
Plan 1160NY Block 01 Lot 04  
Hamlet Residential District 1 “HR-1” to  
Hamlet Commercial District 1 “HC-1”**

**MOTION 02-331**  
Bylaw 311/02  
First Reading

**MOVED** by Councillor Newman

That first reading be given to Bylaw 311/02 being a Land Use Bylaw amendment to rezone Plan 1160NY Block 01 Lot 04 from Hamlet Residential District 1 (HR-1) to Hamlet Commercial District 1 (HC-1).

**CARRIED**

8. c) **Bylaw 313/02 – Establishing Safety Codes  
Permit Fees**

**MOTION 02-332**  
Bylaw 313/02  
First Reading

**MOVED** by Councillor Peters

That first reading be given to Bylaw 313/02 being a bylaw establishing safety codes permit fees.

**CARRIED**

**MOTION 02-333**  
Bylaw 313/02  
Second Reading

**MOVED** by Councillor Newman

That second reading be given to Bylaw 313/02 being a bylaw establishing safety codes permit fees.

**CARRIED**

**MOTION 02-334**  
Bylaw 313/02

**MOVED** by Councillor Kulscar

That consideration be given to go to third reading for Bylaw 313/02 being a bylaw establishing safety codes permit fees.

**CARRIED UNANIMIOUS**

**MOTION 02-335**

Bylaw 313/02

Third Reading

**MOVED** by Deputy Reeve Sarapuk

That third reading be given to Bylaw 313/02 being a bylaw establishing safety codes permit fees.

**CARRIED**

8. d) **Bylaw 315/02 – Planting of Trees Adjacent to Developed Road Allowances**

**MOTION 02-336**

Bylaw 315/02

First Reading

**MOVED** by Councillor Kulscar

That first reading be given to Bylaw 315/02 being a bylaw regulating the planting of trees adjacent to local roads.

**CARRIED**

8. e) **Uniform Quality Management Plan**

**MOTION 02-337**

**MOVED** by Councillor Newman

That the Uniform Quality Management Plan be implemented within the M.D. of Mackenzie, as presented.

**CARRIED**

8. f) **Development Task Force Recommendations**

This issue was dealt with under 7a) of the Committee of the Whole agenda, at the beginning of this meeting.

**PROTECTIVE SERVICES:**

9. a)

There were no items under this heading.

**AGRICULTURAL SERVICES:**

10. a) **Refund of Irrigation Pump Rental to Little Red River Cree First Nation**

This issue was dealt with under 9a) of the Committee of the Whole agenda, at the beginning of this meeting.

10. b) **Alberta Cattle Commission  
Environmental Stewardship Award (ESA)**

This issue was dealt with under 9b) of the Committee of the Whole agenda, at the beginning of this meeting.

10. c) **AAMD&C – Fusarium Prevention**

**MOTION 02-338** **MOVED** by Deputy Reeve Sarapuk

That the M.D. of Mackenzie support a provincial ban on the import of products known to be contaminated with fusarium.

**CARRIED**

**CORPORATE  
SERVICES:**

11. a) **Joint Elected Officials Meeting**

**MOTION 02-339** **MOVED** by Councillor Newman

That all Councillors be authorized to attend the Joint Elected Officials meeting on Friday, May 17, 2002 in High Level.

**CARRIED**

11. b) **Fort Vermilion School Division  
Retirement Celebration**

**MOTION 02-340** **MOVED** by Councillor Newman

That the invitation received from the Fort Vermilion School Division for the retirement celebration on Saturday, June 15 at the Fort Vermilion Community & Cultural Complex, be received as information.

**CARRIED**

11. c) **Alberta Economic Development Conference 2002**

**MOTION 02-341** **MOVED** by Councillor Driedger

That the invitation to attend the Alberta Economic Development Conference 2002 at the Grant MacEwan College in Edmonton on May 30 and 31, 2002, be received as information.

**CARRIED**

11. d) **2002 Budget Revision**

This issue was dealt with under 4b) of the Committee of the Whole agenda, at the beginning of this meeting.

11. e) **Bylaw 316/02 – 2002 Tax Bylaw**

This issue was dealt with under 4c) of the Committee of the Whole agenda, at the beginning of this meeting.

11. f) **Bylaw 309/02 – Debenture Borrowing  
100 Street Road Improvements**

This issue was dealt with under 4d) of the Committee of the Whole agenda, at the beginning of this meeting.

11. g) **Policy ADM014 – Smoking in the Workplace  
Amendment**

This issue was dealt with under 4e) of the Committee of the Whole agenda, at the beginning of this meeting.

11. h) **Conducting a Municipal Census**

This issue was dealt with under 4f) of the Committee of the Whole agenda, at the beginning of this meeting.

11. i) **Mackenzie Regional Waste Management  
Authority Agreements**

This issue was dealt with under 4h) of the Committee of the Whole agenda, at the beginning of this meeting.

11. j) **Alberta Electoral Boundaries Commission 2002/03**

This issue was dealt with under 4i) of the Committee of the Whole agenda, at the beginning of this meeting.

11. k) **Corporate Review**

**MOTION 02-342** **MOVED** by Councillor Kulscar

That Reeve Neufeld, Councillors Newman and Kulscar, and the CAO be authorized to draft the Terms of Reference for the Corporate Review.

**CARRIED**

11. l) **AAMD&C – MGA Structure Review**

**MOTION 02-343** **MOVED** by Councillor Kulscar

That the documentation received from the Alberta Association of Municipal Districts and Counties regarding the Municipal Government Act (MGA) Structure Review, be received as information.

**CARRIED**

**OPERATIONAL SERVICES:**

12. a) **Policy PW021 – Access Installation**

This policy will be brought back to Council at a future date.

12. b) **Policy PW026 – License Agreement for Undeveloped Road Allowance**

**MOTION 02-344** **MOVED** by Councillor Newman

That Policy PW026 – License Agreement for Undeveloped Road Allowance be adopted as amended and attached.

**CARRIED**

12. c) **Policy PW028 – Sale of Undeveloped Road Allowance**

**MOTION 02-345** **MOVED** by Councillor Newman

That Policy PW028 – Sale of Undeveloped Road Allowances be adopted as amended and attached.

**CARRIED**

12. d) **Policy PW009 – Dust Control Amendment**

This issue was dealt with under 5a) of the Committee of the Whole agenda, at the beginning of this meeting.

12. e) **Goertzen/Wall Road Allowance on  
SE 14-105-16W5M and NE11-105-16-W5M**

**MOTION 02-346** **MOVED** by Councillor Peters

That Motion 02-187 be rescinded and that the undeveloped road allowance adjacent to the south boundary of SE 14-105-16-W5M, as mentioned in Motion 02-186, be offered to Peter Goertzen.

**CARRIED**

**IN CAMERA  
SESSIONS:**

13. a)

There were no items under this heading.

**ADJOURNMENT:** 14. a) **Adjournment**

**MOTION 02-347** **MOVED** by Councillor Kulscar

That the meeting be adjourned at 2:52 p.m.

**CARRIED**

These minutes were adopted this 22nd day of May, 2002.

“B. Neufeld” (Signed)  
Bill Neufeld, Reeve

“E. Schmidt” (Signed)  
Eva Schmidt, Executive Assistant